

anthem

community council

FILM & PHOTOGRAPHY APPLICATION

All requests for private photo shoots, commercials, television, feature films or any other film production that utilize or feature Anthem Community Council (ACC) property (including logos and taglines) must be coordinated with the Communications Department at 623-742-6065.

Prior to filming, an application form must be completed and signed by the responsible party and faxed to 623-742-6170, delivered or mailed to ACC Communications Department, 3701 W. Anthem Way, Suite 201, Anthem, AZ 85086. The ACC requires a Certificate of Insurance naming the Anthem Community Council as "additional insured" to be submitted with the completed application.

The Certificate of Insurance must contain combined single limit coverage for bodily injury and property damage of not less than one million dollars (\$1,000,000), and basic workers' compensation insurance as provided in the laws of the state. The certificate shall name the ACC as additional insured. The ACC may require additional coverage if it is determined that the risks inherent in the proposed activity, would not be adequately covered by the basic coverage.

Please note the following:

The production shall not block or close any streets, sidewalks or alleys.

The production shall not in any way interfere with traffic or pedestrian right of ways.

The production shall be responsible for restoring any area used to the same condition it was in prior to use by the production.

When filming in Anthem, all filming related activity, including move-ins and wrap-up, must occur between the hours of 7 a.m. and 10 p.m.

Filming during "Community Special Events" is NOT PERMITTED (unless authorized by the Communications Department).

Commercial photography is prohibited on Council property. Commercial is defined as wholesale, retail, and professional uses of photography for advertisement, whether for profit or not-for-profit.

The ACC expects all productions and crews to act professionally in all dealings with the public. Whenever possible, the production and crew are encouraged to shop locally and to utilize services in the community where they are filming.

The ACC may suspend or terminate filming/photography activities at any time if a breach of ACC policies or regulations by the production company occurs. The production company is responsible for consequences and/or damages resulting from non-compliance with ACC policies and regulations of the production company's employees, agents, contractors and/or volunteers.

If you are filming at a private residence(s) or on HOA property, you must contact the appropriate Homeowners' Association (HOA) and submit any required documents requested by the HOA.

- Anthem Parkside Community Association – 623-742-4563
- Anthem Country Club Community Association – 623-742-6030
- The Village at Anthem Condominium Council of Co-owners – 602-957-9191

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FILM/PHOTOGRAPHY PROCESS APPLICATION

Provide the following information:

Application Date: _____

Company Name: _____

Company Address: _____

Name of Responsible Party: _____

Phone: _____ Cell: _____ Fax: _____ Email: _____

Complete address(es) and name of location(s) where filming or photo shoot will occur: i.e. park address:

How did you hear about Anthem? _____

Why did you select Anthem for filming/photo shoot? _____

Project type:

Photo Shoot and/or Video – what type? Documentary; Movie; Student Film; Other

Please describe what the video/movie is about: _____

When and where will the video/movie be shown: _____

Date(s) of when filming/photo shoot will occur: _____

Time(s) of filming/photo shoot: _____ a.m. or p.m. to _____ a.m. or p.m.

Number of persons to be involved in the project: _____

Please describe function or persons on-site during filming:

Describe the type of equipment to be used during filming:

Describe the number and type(s) of vehicles to be used in the proposed activity and a description of its use:

I agree that by signing below, to defend, indemnify and hold harmless the ACC from any and all losses, costs, damages and expenses on account of activity of the film production and abide by the policies and regulations outlined in the film process application.

Signature of Responsible Party

Title

Date

Print Name

Return completed/signed application form and Certificate of Insurance to the ACC Communications Department, 3701 W. Anthem Way, Anthem, AZ 85086; fax to 623-742-6170; or email info@anthemcouncil.com.

It is recommended that applicants apply at least two weeks in advance of the shoot to avoid unwanted delays.

ACTION TAKEN BY ACC:

- Approved as noted (the request submitted is conditionally approved subject to noted conditions).
- Not Approved (the request is not approved for the reasons stated below).

Comments: _____

Community Executive Officer/
Community Operations Officer

Date

OR

Communications Director

Date